

INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 1

Dated: 04-08-2015

A meeting of Internal Quality Assurance Cell of Gopalpur College was held on 4-8-2015 at 2 p.m. in the internal quality Assurance cell office under the chairmanship of the principal of the college, Dr. N.P. Bugudei. The following members of the concerned cell participated in the deliberation and took the following decision.

Members present

1. Narendra Prasad Bugudei
2. Radhakrushna Samal
3. Jadunath Mishra
4. Kamalakanta Acharya
5. Naresh kumar Parhi
6. Biswanath Sahoo
7. Pravakar Mahajan
8. Rabindra Kumar Sahoo
9. Sudhasindhu Panda
10. Purna Chandra Nayak
11. Mihir Kumar Panda

1.CONDOLENCE:-

The Internal Quality Assurance Cell of Gopalpur college, Gopalpur, Balasore expressed its deep condolence for the sad demise of the great academician, Bharat Ratna, Ex-president of Indian Republic Dr. A.P.J. Abdul Kalam devoting his life for knowledge, love, progress and protection of the counting.

2. WELCOME ADDRESS:-

The chairman of the cell-cum-principal of the college welcomed the members of the newly constituted Quality cell of the college and took oath of the

committee to work for the progress, quality education, and transparent administration as its duty and public service.

3. ACCREDITATION PROCEDURE:-

The Internal Quality Assurance Cell felt its agreeable resolve on the college steps taken towards Accreditation of the college in this academic year. The acceptance of the letter of intent and issuing track ID in this respect has been taken as a good step towards quality assessment. The Delaying of the process due to short term principal during intermittent period was taken into consideration.

4. PROGRESS IN NACC ACCREDITATION PREPARATION:-

The co-coordinator of NACC steering committee Mr. P.K. Mahajan appraised of the steps taken to sensitize various support services, Academic departments, and administrative wings working in the college to updated their status and documents for peer's Team visit and validation. The Quality Cell suggested further step in this regard.

5. OPENING OF COLLEGE WEBSITE AND COMPUTERIZATION:-

It is unanimously decided, the website of the college will come to function with immediate effect and data's will be uploaded by the help of web service provider on bidding. Moreover the college library, Account section, examination section of the college, it's U.G.C. cell and E-Despatch section will be fully computerized. The software used for the purpose will be genuine copies and original version of UGC approved standard.

6. ANNUAL QUALITY ASSURANCE REPORT (2014-15):-

The Annual Quality Assurance Report (AQAR) for the Academic section 2014-2015 prepared on specific format was read out and criterion wise report was discussed and after certain rectification of the draft copy, coordinator of IQAC is proposed to develop the final copy and send it to the State Quality Assurance Cell (SQAC), Affiliating F.M. University, Vyasvihar, Balasore and to the office of NAAC for compliance.

7. (i) STUDENT'S FEEDBACK & PROGRESSION:-

The final Result of Bachelor of ARTS, SCIENCE & COMMERCE streams of 2015 was analyzed and found that result of science stream has not been satisfactory. So, the IQAC suggested that the steps need to be taken to improve motivation to student's attendance in the class and arrange Remedial classes for all streams to clarify the doubts and providing aid to poor students.

(ii) FEEDBACK COLLECTION:-

It is decided after admission process is over the students shall be supplied with feedback forms and their opinion will be discussed in the responsible college level committee. The findings shall be submitted in the next meeting of IQAC for consideration.

(iii) THE EMPLOYMENT INFORMATION:-

The students Employment, placement and career counseling cell shall work in the second half with the help of the support staff for job information, student's reading and counseling programmes. The principal of the college shall allot official staff for the purpose.

8.(i) ACADEMIC PROGRESS AND RESEARCH ACTIVITIES:-

For Academic progress the Departmental seminars, project work, Research activities etc. shall be sponsored with help of seminar co-ordination committee and Research committee and students involvement shall be given top priority.

(ii) The ongoing MRP works and research activities by the faculty members shall be expedited for early completion.

(iii) The woman empowerment cell needs to take steps for female sensitization in the campus and outside.

(iv) The Students shall be sensitized to attend NET search and reading room for better academic updates.

(v) The unit Tests records shall be updated and Students performance shall be brought to the knowledge of the students concerned.

9. INCEPTION OF NEW COURSES AND PROGRAMME:-

For opening of new educational programme and giving scope of computer Education programme in the college, the college authorities shall take step to open PGDCA programme (self-financing) getting due permission from the Government and affiliation from the university.

Moreover, the Honours courses in science and commerce stream that its proposal lying undecided at Government level shall be made speed up .

10. FACULTY DEVELOPMENT PROGRAMME:-

It is decided that the college will take steps for computer literacy of working staff members, spoken English classes for students, seminar and workshop for administrative staff.

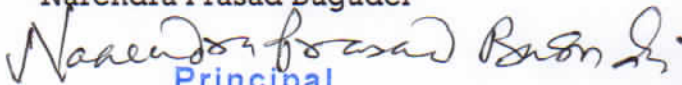
11. STUDENTS DEMAND:-

As per opinion of Sushree Sangeeta Dash, the students representative to IQAC, it is decided to take immediate steps of repairing for water supply to common room, power supply to class room, Hostel facilities updation and more library books to students .

The meeting was over with a vote of thanks to all members present. The vote of thanks was given by Mr. P.K. Mahajan, internal coordinator of NAAC of the college.

Dt: 04.08.2015
Jadunath Mishra
Jadunath Mishra

Balasore

Narendra Prasad Bugudei

Principal
Gopalpur College
Gopalpur, Balasore
Gopalpur College, Gopalpur, Balasore

INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 2

Dated: 20.02.2016

A meeting of Internal Quality Assurance Cell (IQAC) of Gopalpur College, Gopalpur, Balasore was held on 20.02.2016 (Saturday) at 1 p.m. under the chairmanship of DR. Narendra Prasad Bugudei, the principal-in-charge of the college. The members signed here under remained present and covered quorum that they took part in discussion and resolved their decision as recorded below.

MEMBERS PRESENT

1. Narendra Prasad Bugudei
2. Radhakrushna Samal
3. Jadunath Mishra
4. Kamalakanta Acharya
5. Naresh kumar Parhi
6. Biswanath Sahoo
7. Pravakar Mahajan
8. Rabindra Kumar Sahoo
9. Sudhasindhu Panda
10. Purna Chandra Nayak
11. Mihir Kumar Panda

1. CONFIRMATION OF THE LAST PROCEEDINGS:-

The decision taken in the previous meeting was reviewed. The House aggrieved for no proper step has been taken in the matter of item no.5 and 9 of the resolution adopted in the previous session. So, the cell unanimously suggested the college authorities to take immediate steps in this regard.

2. PURCHASE OF ARTICLES FOR IQAC OFFICE:-

It is discussed that to procure certain necessary articles have become very urgent to maintain the office of IQAC. So, it is agreed by all members to utilize the infrastructure grant sanctioned by the UGC. It is decided to ask for quotations for purchase of discussion Table, Chair at per quality and durability of such official furniture .The UGC infrastructure grant of RS 60,000/-(sixty thousand only) is to be utilized for the aforesaid purpose.

3. FILLING UP WARRANTED POSTS:-

It is observed that due to retirement, transfer and death cases, different Departments run short of hands. So, it is decided that the post shall be filled up with some contractual Guest faculty to engage classes after getting due permission from the Regional Director.

4. CONDUCT OF INTERNAL EXAMINATION:-

It is decided that Internal Test will be conducted two times in an academic session and the students' performance will be intimated to them. The weaker students need to be specially guided by the faculties of the respective Departments.

5. COLLEGE LAND PROBLEMS:-

The cell discussed regarding the land problem inside the college campus. It came to notice that one encroached the northern corner of boundary line .It is decided that the same will be brought to the notice of the Tahasildar, Bahanaga

for eviction. Further, the land inside the campus possessed by some private person is to be mutually substituted with the owner in exchange of land outside the campus. The college authorities shall take steps to negotiate with them for the said purpose with a view to expansion of college boundary line.

6. ABOUT ORGANISING SEMINAR AND WORKSHOP :-

The IQAC feels urgency of holding seminar, workshop and study Tour for the discussion and transmission of findings and knowledge in the field of research .So, the faculties are to take initiative to held seminar from UGC assistance, departmental discussion facilitating the students of their streams to take a part in deliberation.

7. CONDUCT OF EXTRA MURAL CLASSES :-

Viewing the need of time ,the cell unanimously decided to hold extra-mural lecture to sensitize the students about employment and career building opportunities, excellence ,empowerment, sexual harassment, anti-ragging and innovation, creativity scope for growing personality. So, the departmental members are to arrange such lectures in their interest inviting experts and working persons in such field.

8. COLLEGE WEBSITE:-

The House discussed about designing personal website of college .In this regard, it is decided that the service provider is to be intimated to expedite the work and complete the work within a date line.

9. POSTING CONTRACTUAL LECTURE IN COMPUTER SCIENCE:-

The cell is appraised of regarding computer literacy that such a programme is not possible due to lack of permanent lecture in computer science. So, after discussion it is decided to appoint a contractual lecturer for computer education of the students and staff.

10. ANNUAL QUALITY ASSURANCE REPORT (2015-16):-

The matter related to sending AQAR to NACC for the academic session 2015-2016 is also discussed. The coordinator of IQAC is suggested to prepare the final report just after publication of final Degree Examination result.

The meeting was over with a vote of thanks to the members present.

Jadunath Mishra

Narendras Prasad Bhusari

Principal
Gopalpur College, Gopalpur, Balasore
Gopalpur College
Gopalpur, Balasore.